**Friends of Peninsula Community Library**

Meeting Minutes, Wednesday, April 19, 2023

The meeting, held in the Community Room of PCL, was called to order by President Marcia Decker at 1:30 p.m.

**In attendance:** Eighteen members--Nancy Davy, Marcia Decker (President), Anne Decker, Becky Dykstra, Brit Eaton, Mary Kennedy, Ellen Kerr, Gladys Maguire, Grace Rudd, Madelyn Ryan, Vicki Shurly (Library Director), Nicole Smethells, Nikki Sobkowski, Gretchen Souteur, Robbin Stott (Membership Chair), Lisa Taylor, Nancy Tucker (Secretary), Michele Westcott.

**PCL Director’s report:**

Library Director Vicki Shurly presented the following report:

* *Books at the Boathouse* was back at the restaurant this year. The event raised $18,000. Doug Kosch, Boathouse owner, donates the entire cost of the meal. Mark Schollett from UpNorth Live News was an amazing auctioneer.
* The lights and the audio at the library both have issues. Vicki is working with the two companies that installed them to find a fix. The TADL team is also helping to deal with these separate issues.
* In the Children’s Garden, the Hobbit holes have been installed. More upgrading will be done this summer.
* Quotes on restriping the parking lot are currently being taken.
* Summer Reading Club theme is “Summer of Adventure.” Each week will take a different approach to adventures.
* OMP school 3rd graders will all receive Tim Carroll’s coloring book of Old Mission Peninsula. The book highlights Tim’s third grade year in 1939 and what it was like to grow up on an Old Mission farm and attend a one-room schoolhouse.
* The pandemic-issued acrylic screens have come down. The last of the COVID-19 testing kits have been handed out. The federal government will declare the COVID emergency over on May 11, so the timing is right.

**Review/Approve Minutes**: The minutes were presented by Secretary Nancy Tucker. A motion was made by Ellen Kerr to accept the minutes; seconded by Mary Kennedy. The minutes were accepted as presented.

**Officer reports:**

**President’s Report:** Deferred to Old Business.

**Vice-President’s Report:** Vice-President Madelyn Ryan shared the following report:

* We have extended an invitation to the Fife Lake Library to come out to meet with us. We are waiting for a response. Our invitation to them comes in response to our visit to Fife Lake in November.
* Our shelf keeps changing. We are invited to look at the new display.
* The website will continue to be updated. If anyone has suggestions, please share them.
* Book donations have exceeded our expectations. It may be time to take another trip to the township offices with boxes of books.

**Secretary’s Report:** Secretary Nancy Tucker indicated that all is well.

**Treasurer’s Report:** Treasurer Mary Kennedy explained that the “look-see” or observation of our financial records was completed in February by Bill Ryan, Chris Cipko, and David Tucker. The conclusion is that all seems in order. The suggestion was made to include in the reports a standard listing of the checks written and deposits made, in addition to the spreadsheet, which is organized by quarters. This has been done. Our current balance is $25,349.86.

**Committee Reports:**

**Membership:** Chair Robbin Stott shared the following report:

We presently have 135 members, plus 4 Lifetime members for 139 people. This is nine more members than last year at this time.

*This year* *Last year*

Individual members= 23 Individual members= 28

Household=56 (112 people) Household=48 (96 people)

Lifetime=4 Lifetime=6

Brand new members

Individual members= 4

Household=22 (44 people)

Lifetime=3 of the 4

Total of 51members

Dues= $910 from new members and a total of $2,145.

**Purchasing:** Lisa Taylor has been researching two items:

* a new Friends logo. She passed around a picture for us to look at. We are purchasing stickers to be affixed to the newspapers that we sponsor and a stamp to use in places where stickers are not appropriate. The Copy Shop will make the stickers and stamp.
* Square, the credit card app, so that we may take credit cards from the public at events such as our book sale. It seems that Square is a good choice compared to PayPal. Discussion supported the use of Square.

**Tiny Cat**: Michele Westcott announced the demise of Tiny Cat. We made some money, but we can’t continue. She will contact John King books to purchase the books that are left. She has investigated sites such as *Sell Your Books* but determined that their price is too low to make it worthwhile.

**Old Business:**

Mary Kennedy told us, as mentioned earlier, that the “look-see” or observation has been completed by Bill Ryan, Chris Cipko, and David Tucker. Their suggestions have been implemented. As a thank-you, each of them will be receiving from us a certificate to pick 10 items from the summer Book Sale.

Signage: We have been very lucky to have new signs coming for our various events. The cost for 21 signs is $144, an at-cost price. Thanks to the sign company for their generosity.

President Marcia Decker shared information about the following events:

The **Coloring party** was an outreach event in which people brought items to restock the library’s craft and supplies cupboard. We had approximately 25 people attend and color pictures depicting scenes from Old Mission Peninsula. Prizes were won, salad and refreshment were consumed, a good time was had by all. While 48 items were requested, 124 items were received. Thanks to all who donated items. Expenditure was $200.

The **Photo Session** at the library was Saturday, April 15, from 10AM to 2PM. Our photographer was Kayla Keenan. We had 20 slots available; we filled 9 slots with one cancellation, so 8 slots. At the price of $75, our share is $25 per slot for a total of $200. Flower arrangements were provided by Garden Goods and Lilies of the Alley.

 We are in discussions with Ms. Keenan about taking pictures with Santa during holiday time.

Our **newsletter**, written and arranged by Chris Cipko, was published on March 1 to much acclaim. It was distributed electronically. Copies were also available on the *Friends* shelf in the library. The next newsletter will be published on June 1; article deadline is May 15.

**Book donations** continue. Old Mission Peninsula school dropped off 6 or 7 boxes of children’s books. We continue to accept books on the 1st and 3rd Monday of the month from 4-6PM. Marcia Decker read off the list of people who are scheduled to work in May and June.

**The Bayshore Marathon** will be held May 27th, Saturday of Memorial Day weekend. Volunteers are still needed for our station; hours are 6AM-11AM. Julia MacLachlan is the chair. The Friends will receive $1200 for this work, and it’s an important service to our community.

The **Summer Solstice party** will be held on June 21st from 5-7PM at the library. Doc and Donna Probes will sing and play Irish music for us. Ice cream will be provided.

A new initiative, **Beach Bundles**, will begin May 30 and close June 30. For this, books that will make a good summer read will be drawn from the donations we have received, bundled, and displayed for sale in the foyer of the library. Prices will be moderate.

**New Business:**

President Marcia Decker reminded us that the 3rd week in October is *Friends of the Library* week. We are making plans for a day of cheese, chocolate and chardonnay with the theme of *In with the Old.* The plan is to have a silent auction, a mini-book sale, and four speakers on different topics. Presently, two speakers have been contacted: the designer of the electric Mustang, and the director of the Mackinac Bridge authority. Each person is interested; however, dates and times have yet to be determined.

Library Director Vicki Shurly has determined that there are some things the library would like to have that are not in their budget and asked for our help. These are the items: Hop Rock Stoppers for the Children’s Garden, a sensory table to hold items for children to experience, a mobile backpack rack, and a specialized scanner. Discussion was held on the advisability of purchasing these items.

 Mobile backpack rack:

 A motion was made by Ellen Kerr to approve the purchase of the mobile backpack rack at a cost of $1309.99. The motion was seconded by Nikki Sobkowski. A voice vote was taken. The motion was approved.

Epson Perfection v600 Color Photo Scanner:

 A motion was made by Nikki Sobkowski to approve the purchase of the Epson Perfection v600 Color Photo Scanner at a cost of up to $350. The motion was seconded by Madelyn Ryan. A voice vote was taken. The motion was approved.

Hop Rock Stoppers, set of two:

 A motion was made by Brit Eaton to approve the purchase of two sets of Hop Rock Stoppers at a total cost of $5,785.58. Discussion was held on the need for these. The Hop Rock Stoppers will replace the stumps that are currently being used in the garden, but that are rotting and disintegrating. Having these Hop Rock Stoppers will provide a safer and more pleasing area in the Garden. Treasurer Mary Kennedy addressed how much we are spending and indicated that we are within our budget. The motion was seconded by Mary Kennedy. A voice vote was taken. The motion was approved.

Three-bin Sensory Table:

 A motion was made by Nicole Smethells to approve the purchase of a three-bin sensory table to gather items to be used in children’s programming for the Garden, at the cost of $529.99. The motion was seconded by Nancy Davy. A voice vote was taken. The motion was approved.

Brit Eaton gave kudos to Chris Cipko’s work on the newletter. Big thanks to Chris.

Becky Dykstra discussed the **Art Fair**. Many of last years’ participants have indicated an interest in this years’ Fair. It will be held on Saturday, September 23, 2023. We will have 25 tables, compared with 22 last year. The charge for each table space is $50. Becky will be sending out an email to all participants to confirm their interest. She asked if the Carriage House would be empty enough after the book sale to hold tables and was assured that it would be. As we get closer to the Art Fair, she will need three categories of people to help: advertising, signage, and take down.

Meeting adjourned at 3:00PM

Next meeting will be July 19 at 1:30PM in the community room at PCL.

Respectfully submitted by Secretary Nancy Tucker